

MINUTES
CARDINGTON-LINCOLN PUBLIC LIBRARY
BOARD OF TRUSTEES
 June 13, 2023

Kathy Schelb called the meeting to order at 6:00 p.m. in the Cardington Cafe with the following present: Alisa Harvey, Nate Mosher, Eleanor Roberts, and Kathy Schelb. Also attending: Lisa Murray, Director and David Keefer, Fiscal Officer. Absent were Monty Maceyko and Dawn Ruehrmund.

PUBLIC PRESENTATIONS – None

CONSENT AGENDA – Items previously sent to the board

1. Board Minutes: Meeting on May 9, 2023
2. Treasurer’s Report for May
3. Director’s Report for May
4. Public Services Report for May

Motion to approve the consent agenda as presented, seconded, and passed unanimously.

APPROVAL OF MINUTES

Nate Mosher moved to approve the May 9, 2023 regular meeting minutes. Second by Eleanor Roberts. Motion carried unanimously.

TREASURER’S REPORT

Summary of financial report for May 2023:

Account	April 30, 2023 Balances	May Receipts	May Disbursements	May 31, 2023 Balances
Checking - FC	\$35,234.94	\$32,944.39	\$50,323.25	\$17,856.08
Prime Money - FC	\$86,977.57	\$5.50	\$0.00	\$86,983.07
24-mo. CD - FF	\$13,678.88	\$0.00	\$ 0.00	\$13,678.88
9-month CD - FC	\$ 30,265.73	\$225.09	\$ 0.00	\$ 30,490.82
Cash Drawer	\$371.24	\$294.14	\$267.74	\$397.64
Totals	\$166,528.36	\$33,469.12	\$50,590.99	\$149,406.49

Fund	April 30, 2023 Balances	May Receipts	May Disbursements	May 31, 2023 Balances
General Fund	\$138,746.36	\$33,469.12	\$40,012.94	\$132,202.54
Capital Projects	\$ 27,782.00	\$ 0.00	\$10,578.05	\$17,203.95
Totals	\$166,528.36	\$33,469.12	\$50,590.99	\$149,406.49

Library cash assets totaled \$149,406.49 on May 31, 2023. Total income in May was \$33,201.38. Receipts included Public Library Fund monies totaling \$29,676.65. Receipts also included Grant and Donation income totaling \$2,350.00. Net Income in May was a loss of \$18,687.90.

3. 2023 Insurance Renewal Summary/Change in Cyber Coverage. (distributed in advance)

With this year's policy renewal, our insurance company is asking businesses to review their cyber prevention procedures and evaluate if there is a need for increased cyber protection insurance. David presented information that was presented at the fiscal officer's training in April concerning cyber security. The presenter, at the conference, was the director of the Toledo-Lucas County library system. One of the largest library systems' in the state and one that was hacked in 2021. Looking back, he felt there is more value in protecting a library's computer system up front, than having a lot of extra cyber insurance after the hit. The Cardington-Lincoln library is doing a good job with our cyber prevention, and therefore, David thinks the additional expense associated with more cyber insurance can be used in more productive ways. The board agreed and are not interested in the increased coverage.

4. Approve Changes to Sick/Personal Accrual Policy (distributed in advance)

Lisa recently noticed a mismatch in the language pertaining to sick time accrual and the calculation table that is used while completing payroll. The mismatch was corrected in the revised policy.

23-29

Eleanor Roberts moved that the changes, as presented, be approved. A second was made by Nate Mosher. Keefer took a roll call vote

Aye: Alisa Harvey, Nate Mosher, Eleanor Roberts, and Kathy Schelb.

Nay: None

23-30

At 6:50 p.m., Nate Mosher moved to enter into an Executive Session to discuss a personnel matter related to the assistant director. A second was made by Alisa Harvey. Keefer took a roll call vote.

Aye: Alisa Harvey, Nate Mosher, Eleanor Roberts, and Kathy Schelb.

Nay: None

23-31

At 7:02 p.m., Eleanor Roberts moved to close the Executive Session. A second was made by Kathy Schelb. Keefer took a roll call vote.

Aye: Alisa Harvey, Nate Mosher, Eleanor Roberts, and Kathy Schelb.

Nay: None

23-32

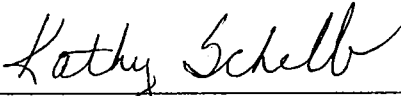
Based on an excellent performance review and the requirements of the job moving forward, Alisa Harvey moved to increase the pay rate of the assistant director 2.2%. A second was made by Nate Mosher. Keefer took a roll call vote.

Aye: Alisa Harvey, Nate Mosher, Eleanor Roberts, and Kathy Schelb.

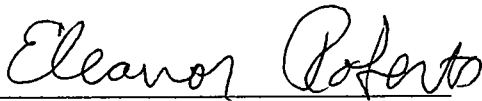
Nay: None

ADJOURNMENT

With no further business to come before the Board, Eleanor Roberts moved to adjourn the meeting. Second by Nate Mosher. The meeting was adjourned at 7:05 p.m.



Monty Maceyko, President



Eleanor Roberts, Secretary

Submitted by: David Keefer