

MINUTES
CARDINGTON-LINCOLN PUBLIC LIBRARY
BOARD OF TRUSTEES
February 14, 2023

Kelsey Wicker, Notary for the library, swore in new board member, Alisa Harvey.

Jeff Youngs called the meeting to order at 6:00 p.m. in meeting room 128 with the following present: Alisa Harvey, Monty Maceyko, Nate Mosher, Eleanor Roberts, Dawn Ruehrmund, Kathy Schelb, and Jeff Youngs. Also attending: Lisa Murray, Director and David Keefer, Fiscal Officer.

PUBLIC PRESENTATIONS – None

CONSENT AGENDA – Items previously sent to the board

1. Board Minutes: Meeting on January 10, 2023
2. Treasurer’s Report for January
3. 2022 Full-year Variance Analysis
4. Director’s Report for December and January
5. Public Services Report for January
6. Updated Board Roster
7. Updated Board Terms
8. Updated Board Bylaws

Motion to approve the consent agenda as presented, seconded, and passed unanimously.

APPROVAL OF MINUTES

Monty Maceyko moved to approve the January 10, 2023 regular meeting minutes. Second by Kathy Schelb. Motion carried unanimously.

TREASURER’S REPORT

Summary of financial report for January 2023:

Account	Dec. 31, 2022 Balances	January Receipts	January Disbursements	Jan 31, 2023 Balances
Checking - FC	\$ 45,600.87	\$32,639.13	\$32,501.05	\$45,738.95
Prime Money - FC	\$ 86,957.72	\$5.34	\$0.00	\$86,963.06
24-mo. CD - FF	\$13,672.14	\$0.00	\$ 0.00	\$13,672.14
9-month CD - FC	\$30,000.00	\$0.00	\$ 0.00	\$ 30,000.00
Cash Drawer	\$188.30	\$302.15	\$91.28	\$399.17
Totals	\$176,419.03	\$32,946.62	\$32,592.33	\$176,773.32

Fund	Dec. 31, 2022 Balances	January Receipts	January Disbursements	Jan 31, 2023 Balances
General Fund	\$ 146,419.03	\$32,946.62	\$32,592.33	\$146,773.32

Fund	Dec. 31, 2022 Balances	January Receipts	January Disbursements	Jan 31, 2023 Balances
Capital Projects	\$ 30,000.00	\$ 0.00	\$ 0.00	\$ 30,000.00
Totals	\$ 176,419.03	\$32,946.62	\$32,592.33	\$ 176,773.32

Library cash assets totaled \$176,773.32 on January 31, 2023. Total income in January was \$32,861.82. Receipts included Public Library Fund monies totaling \$25,356.20. Net Income in January was a loss of \$3,141.16.

Significant and out-of-the-ordinary expenses in January: Supplies for new notary service (\$249), Annual surveillance maintenance agreement (\$375), Annual commercial service contract for HVAC (\$530), 2023 OLC institutional membership (\$841), Baker & Taylor December bill for books/DVD, not received until January 2023 (\$965), and Property Tax for 2022 (\$1,307).

Monty Maceyko moved that the January Treasurer’s Report be approved. Second by Kathy Schelb. Murray took a roll call vote:

- Aye: Alisa Harvey, Monty Maceyko, Nate Mosher, Eleanor Roberts, Kathy Schelb, and Jeff Youngs
- Nay: None
- Absent at the beginning of the meeting: Dawn Ruehrmund

OLD BUSINESS

Pirates Cove Pizza 2023-2024 Lease

Monty reported that his last contact with the owners did not reveal any conflicts with the terms of the new lease. He will be scheduling a time for the signing before the end of the month.

23-13

Monty Maceyko moved to accept the new terms of the lease for one year. Second by Eleanor Roberts. Murray took a roll call vote.

- Aye: Alisa Harvey, Monty Maceyko, Nate Mosher, Eleanor Roberts, Dawn Ruehrmund, Kathy Schelb, and Jeff Youngs
- Nay: None

Library Trustee Workshop-March 4

The state is holding a workshop for Library Trustees on Saturday, March 4, 2023.

NEW BUSINESS

Introduce New Fiscal Officer

23-14

Jeff Youngs moved to appoint David Keefer as the new Fiscal Officer. Second was made by Kathy Schelb. Murray took a roll call vote.

Aye: Alisa Harvey, Monty Maceyko, Nate Mosher, Eleanor Roberts, Dawn Ruehrmund, Kathy Schelb, and Jeff Youngs
Nay: None

23-15

Eleanor Roberts moved to modify the authorized signers on all the library's bank accounts to add David Keefer and remove Jeff Youngs. The four authorized signers will be David Keefer, Monty Maceyko, Lisa Murray and Kathy Schelb. Second by Nate Mosher. Murray took a roll call vote:

Aye: Alisa Harvey, Monty Maceyko, Nate Mosher, Eleanor Roberts, Dawn Ruehrmund, Kathy Schelb, and Jeff Youngs
Nay: None

Review 2023 Budget Package

Review tabled until March 2023 meeting

Resolution to obtain a Certificate of Estimated Revenue from a tax levy

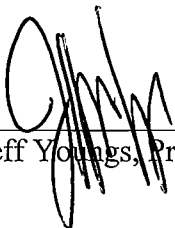
23-16

Kathy Schelb moved to obtain a Certificate of Estimated Revenue by the County Auditor for a tax levy. Second by Dawn Ruehrmund. Murray took a roll call vote:

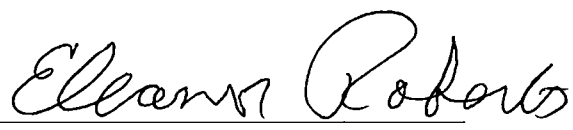
Aye: Alisa Harvey, Monty Maceyko, Nate Mosher, Eleanor Roberts, Dawn Ruehrmund, Kathy Schelb, and Jeff Youngs
Nay: None

ADJOURNMENT

With no further business to come before the Board, Monty Maceyko moved to adjourn the meeting. Second by Nate Mosher. The meeting was adjourned at 6:25 p.m.



Jeff Youngs, President



Eleanor Roberts, Secretary

Submitted by: David Keefer